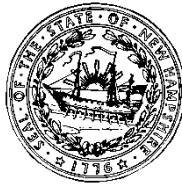


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Bureau of Special Education FY'13 Memo #21

Date: May 24, 2013

To: Superintendents of Schools
Special Education Directors

From: Office of the Commissioner of Education
Bureau of Special Education

Re: Indicator 14 Post School Outcomes Survey Dissemination

The Bureau of Special Education needs your assistance with dissemination of the Post School Outcomes Survey (PSOS) to collect post school outcomes in accordance with IDEA Part B Special Education State Performance Plan for Indicator 14. The purpose of this survey is to determine percent of youth who are no longer in secondary school, had IEPs in effect at the time they left school, and were:

- A. Enrolled in higher education within one year of leaving high school.
 - B. Enrolled in higher education or competitively employed within one year of leaving high school.
 - C. Enrolled in higher education or in some other postsecondary education or training program; or competitively employed or in some other employment within one year of leaving high school.
- We are enclosing copies of the PSOS cover letter and survey for all of eligible students from your district.

Measurement Incorporated (MI) on behalf of the Bureau of Special Education e-mailed 2011-2012 exited students reports to districts by April 22, 2013. Districts were asked to use the SASID numbers on the exited student reports to look up these student names and their last known mailing address to develop a database or excel spreadsheet. This database or excel file will be used by the district to generate mailing labels for the exited students. If you have not received your district's 2011-2012 exited students report, please contact Christina Luke, at 1-800-330-1420 ext. 202 or cluke@measinc.com.

By June 7, 2012, each Special Education Director, or designee, will receive from MI a **Post School Outcomes Survey district package**.

Each **Post School Outcomes Survey District Package** contains:

- o The FY'13 (2011-2012 exiting students) Post School Outcomes Survey Administration Instructions Guide,
- o A complete sample packet of the post school outcomes survey packet for your reference,
- o The total number of post school outcome survey packets for exiting students on your district report.

Each unaddressed sealed survey envelope packet for exited students includes the following:

- o Cover letter to the exited student with option to take survey online,
- o Copy of the survey, and;
- o A self-addressed postage-paid envelope for students to return the completed survey to Measurement Incorporated.

MI will be available to districts to answer questions or provide technical assistance on the survey dissemination process.

By June 14, 2013, districts will affix mailing labels for each exited student (generated from their database of exited 2011-2012 students) to a sealed Post School Outcomes Survey envelope to be mailed to each exited student.

- o Prior to mailing the survey out please make sure to match up the SASID # with the correct student's name and address when affixing the label to the appropriate sealed Post School Outcomes Survey envelope.

By July 26, 2013, Measurement Incorporated will contact each Special Education Director to let them know which survey SASID numbers completed post school outcome surveys. At that time, Special Education Directors will be encouraged to send a reminder to the students who have not completed their survey, and they can request reminder postcards from Measurement Incorporated after July 26th to be used for this task.

Exited students will complete the NH Post School Outcomes Survey and return it to MI in the provided postage paid envelope by the deadline of September 30, 2013. Students who choose to take the survey online should do so by **September 30, 2013**.

A summary of this information will be available in the New Hampshire Department of Education IDEA Part B Special Education Annual Performance Report (APR), due February 1, 2014 and the district data profiles.

Thank you for your assistance with this process. If you have any questions about this memo, please contact Amy Jenks, at 271-3842 or Amy.Jenks@doe.nh.gov.